



WILLIAMS UNIFIED SCHOOL DISTRICT

**Board of Trustees
Regular Meeting**

6:00 p.m., Thursday, September 12, 2024
Williams Unified School District Board Room
260 11th Street, Williams, CA

AMENDED AGENDA

1.0 CALL TO ORDER TIME: ____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PUBLIC HEARING TIME: ____ PM

6.1 (p. 12) Resolution #02-091224: Sufficiency or Insufficiency of Instructional Materials

7.0 CLOSE PUBLIC HEARING TIME: ____ PM

8.0 SPECIAL RECOGNITION

8.1 Recognition of Advancement to Permanent Status

9.0 COMMUNICATION / REPORTS

9.1 Board of Trustees Reports

9.2 Evelyn Guevara, Associated Student Body President and Board Representative

9.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

10.0 PRESENTATIONS

10.1 Secondary Summer Academy – James Welcome

10.2 Ag Department / FFA Update – Shelby Adams, Morgan Brock, Brian Parker and Scott Stephens

10.3 CAASPP Three Year Comparison – Sandra Ayón, Ed.D.

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

11.1 **BOARD MINUTES** – Request to approve Board minutes

11.1.1 (p. 13) August 15, 2024 (Regular)

11.2 (p. 19) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

- 11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 11.3.1 (p. 25) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, July 2024.
 - 11.3.2 (p. 27) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, July 2024.
- 11.4 **SERVICE AGREEMENTS / CONTRACTS**
 - 11.4.1 (p. 30) Memorandum of Understanding Between Colusa County Office of Education and Williams Unified School District for Services of the School Attendance Review Board (SARB).
 - 11.4.2 (p. 32) EMCOR Services / Mesa Energy Systems, Inc. scope of work for re-pipe boiler loop on the cooling tower loop at Williams Jr/Sr High School.
 - 11.4.3 (p. 36) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.

11.5 **ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
11.5.1 (p. 58)	PO25-00282	Imagine Learning LLC	\$ 44,750.00
11.5.2 (p. 59)	PO25-00381	TCSIG	\$351,889.00

11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	Girls Varsity Basketball Coach	Filled	Jenee Corum, Ed.D.
Extra Duty	Girls Junior Varsity Basketball Coach	Filled	Kearra Gurule

11.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated Management	Secondary Assistant Principal	Open	
Confidential Management	MOT Consultant	Variable Service Agreement	Tim Wright
Certificated	Health Specialist (School Nurse)	Open	
Certificated	Secondary Math Intervention Teacher	Open	
Certificated	Secondary VAPA/CTE Arts Media Teacher	Filled	Vanessa Nava
Classified	Student Supervisor	Open	
Classified	ASES Paraeducator	Open	
Classified	ASES Paraeducator	Resignations	Cynthia Pineda Mayra Vega Salazar Anareli Garcia
Classified	Student Supervisor	Filled	Beatriz Ornelas Daniela Araujo Brettany Guerrero Pending clearances
Classified	ASES Paraeducator	Filled	Jocelin Ayala Litzy Gomez Cassandra Tortoledo Ocampo Manuela Sierra Pending clearances
Classified	Paraeducator	Filled	Caitlin Patino pending clearances
Classified	Bilingual Instructional Assistant	Filled	Manuela Sierra pending clearances
Classified	Library Coordinator	Leave of Absence 9/10/24-11/5/24	Perla Josue

11.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

- 11.8.1 (p. 60) 2024-25 Williams Jr/Sr High School Master Schedule
- 11.8.2 (p. 61) Revised 2024-25 Williams Elementary Instructional Minutes

11.9 **APPROVE FIELD TRIP REQUESTS**

- 11.9.1 (p. 62) Overnight field trip for Cadet Corp Students to Porterville Military Academy, October 18-20, 2024.
- 11.9.2 (p. 67) Overnight field trip for Cadet Corp Students to Camp San Luis Obispo, October 31- November 3, 2024.
- 11.9.3 (p. 76) Overnight field trip for Secondary students to the Friday Night Live Youth Summit in Anaheim, CA, October 18-20, 2024.

11.10 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

- 11.10.1 (p. 82) Board Policy 6158 Independent Study
- 11.10.2 (p. 96) Administrative Regulation 6158 Independent Study

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 105) Consideration and possible action concerning the approval of **Resolution #02-091224: Sufficiency or Insufficiency of Instructional Materials.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.2 (p. 112) Consideration and possible action concerning the approval of **Resolution #03-091224: Gann Limit.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.3 (p. 117) Consideration and possible action concerning the approval of **Resolution #04-091224: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.4 (p. 137) Consideration and possible action concerning the approval of the J-200 Report on the Unaudited Actuals for the 2023-2024 Fiscal Year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.5 Consideration and possible action concerning the approval of the English Learner Authorization Waiver for Karem Skie Cano, 4th grade Multiple Subjects Teacher.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.6 (p. 251) Consideration and possible action concerning the approval of **Resolution #05-091224: Resolution to Teach, Title 5 80005(b), Assignments Outside Credential Authorization 2024-2025 School Year.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.7 (p. 252) Consideration and possible action concerning the approval of out of state travel for Brian Parker, Shelby Adams, Morgan Brock and Scott Stephens to Reno, NV for the Superior Region California Agricultural Teachers' Association Meeting and Roadshow, October 13-14, 2024.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.8 (p. 256) Consideration and possible action concerning the approval of the Tentative Agreement between the California School Employees Association and its Williams Chapter 556 and the Williams Unified School District Regarding the 2024-2025 School Year Reopeners.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.9 (p. 259) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and California School Employees Association Chapter #556.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.10 (p. 263) Consideration and possible action concerning the approval of the Tentative Agreement between the Williams Unified School District and Confidential/Management Employees.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.11 (p. 265) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and Confidential/Management Employees.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.12 (p. 269) Consideration and possible action concerning the approval of the Tentative Agreement between the Williams Unified School District and Certificated Management Employees.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.13 (p. 270) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between Williams Unified School District and Certificated Management Employees.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.14 (p. 274) Consideration and possible action concerning the approval of the Williams Unified School District GASB 101 Compensated Absences Accrual Policy.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.15 (p. 279) Consideration and possible action concerning the approval of the bid from Weston Buildings, Inc. for the Bus Barn Overhang Project in the amount of \$117,600.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

13.0 DISCUSSION ITEMS

13.1 Elementary Parking Lot Concerns

14.0 INFORMATIONAL ITEMS

14.1 (p. 295) Inter-district Transfer Overview

15.0 CORRESPONDENCE

15.1 (p. 296) Letter from the Colusa County Office of Education regarding acceptance of the Williams Unified School District’s 2024-25 LCAP.

16.0 FUTURE MEETING DATES

- 16.1 October 17, 2024 (Special Brown Act Workshop 5:00pm-6:30pm)
- 16.2 October 17, 2024 (Regular 6:30pm)
- 16.3 November 21, 2024 (Regular)
- 16.4 December 16, 2024 (Regular)

17.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

17.1 Facility Inspection Tool

18.0 CONVENE TO CLOSED SESSION TIME: ____ PM

Closed Session will be held regarding the following matters:

18.1 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent

19.0 RECONVENE TO OPEN SESSION TIME: ____ PM

Action Taken During Closed Session:

19.1 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

20.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, October 17, 2024 AT 6:30 PM.