



WILLIAMS UNIFIED SCHOOL DISTRICT

**Board of Trustees
Regular Meeting**

6:00 p.m., Thursday, August 15, 2024
Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 CALL TO ORDER **TIME: _____ PM**

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: _____ Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 COMMUNICATION / REPORTS

- 6.1 Board of Trustees Reports
- 6.2 Evelyn Guevara, Associated Student Body President and Board Representative
- 6.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

7.0 PRESENTATIONS

- 7.1 (p. 9) Williams USD Reach All Students
- 7.2 (p. 32) Board and Superintendent Goals
- 7.3 Elementary Summer School Overview

8.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 8.1 **BOARD MINUTES** – Request to approve Board minutes
 - 8.1.1 (p. 40) July 16, 2024 (Regular)
- 8.2 (p. 45) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 8.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 8.3.1 (p. 47) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, June 2024.
 - 8.3.2 (p. 49) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, June 2024.
- 8.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 8.4.1 (p. 52) Confirmation to Wilmington Trust that Williams Unified School District has made adequate provision in its annual budget for the payment of Lease Payments 2016 Certificates of Participation (COP).
 - 8.4.2 (p. 53) Written Certification for Wilmington Trust stating compliance with the provisions in Section 5.7

- of the Lease Agreement 2016 COP.
- 8.4.3 (p. 54) Confirmation to Wilmington Trust that Williams Unified School District has made adequate provision in its annual budget for the payment of Lease Payments 2019 COP.
- 8.4.4 (p. 55) Written Certification for Wilmington Trust stating compliance with the provisions in Sections 5.3-5.7 of the Lease Agreement 2019 COP.
- 8.4.5 (p. 56) Quote from Beacon Athletics for bleachers for visitor side at McCarl Field.
- 8.4.6 (p. 59) Proposal for EPI, LLC. for review of highly effective instructional strategies, Board etiquette and Board self-evaluation with Roy Casey.
- 8.4.7 (p. 60) Memorandum of Understanding between Colusa County Office of Education and Williams Unified School District for Services of the Education Program at S. William Abel Academy.
- 8.4.8 (p. 63) Tri-County Induction Program Contract for Services Between Sutter County Superintendent of Schools as the Local Education Agency for the Tri-County Induction Program, Participating County Offices of Education and Participating Sutter County School Districts and Employing Agencies for School Year 2024-2025.
- 8.4.9 (p. 67) Berry Electric Estimate for Internet Fiber to Williams High School Football Field.
- 8.4.10 (p. 69) Houghton Mifflin Harcourt Proposal for Williams Unified School District for Go Math CA K-3 2025 Renewal.
- 8.4.11 (p. 75) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 8.4.12 (p. 95) EMCOR Services / Mesa Energy Systems, Inc. scope of work for removal and replacement of the boy's locker room 6-ton Trane HVAC unit.
- 8.4.13 (p. 98) EMCOR Services / Mesa Energy Systems, Inc. scope of work for installation of 3-ton Fujitsu mini split cooling unit for the football snack bar building to cool the IDF equipment.

8.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
8.5.1 (p. 102)	PO25-00150	JV's Custom Concrete	\$ 58,000.00
8.5.2 (p. 103)	PO25-00166	Berry Electric Inc.	\$ 35,646.73

8.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	Cross Country Coach	Filled	Nik Willis
Extra Duty	Track Coach	Filled	Kinsey McDonald
Extra Duty	Assistant Track Coach	Filled	Dan McDonald

8.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated Management	Secondary Assistant Principal	Open	
Confidential Management	Director of Maintenance, Operations and Transportation	Open	
Confidential Management	Interim Accountant	Variable Service Agreement	Aksil Howell-Coombs
Certificated	Health Specialist	Open	
Certificated	Secondary Math Intervention Teacher	Open	
Certificated	Secondary VAPA/CTE Arts Media Teacher	Open	
Certificated	Multiple Subjects Teacher	Leave of Absence Request 10/2/2024-10/11/2024	Lynn Reister
Classified	Bilingual Instructional Assistant	Open	
Classified	Student Supervisor	Open	
Classified	ASES Paraeducator	Open	
Classified	Cafeteria Assistant	Filled	Marlene Estrada Tapia
Classified	ASES Paraeducator	Resignation	Marlene Estrada Tapia Viviana Tapia

Classified	Student Supervisor	Resignation	Cecilia Valencia
Classified	Paraeducator	Resignation	Angelica Perez Jimenez

8.8 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

8.8.1 (p. 104) Surplus of District Vehicle

8.9 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

8.9.1 (p. 105) 2024-25 Williams Jr/Sr High School Instructional Minutes

8.9.2 (p. 106) 2024-25 Mid Valley Continuation Instructional Minutes

8.9.3 (p. 107) 2024-25 Williams Upper Elementary School Instructional Minutes

8.9.4 (p. 108) 2024-25 Williams Upper Elementary School Master Schedule

8.10 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

8.10.1 (p. 109) CSBA Policy Updates July 2024

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: _____ Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

9.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

9.1 (p. 116) Consideration and possible action concerning the approval of the agreement between Williams Unified School District and George Roofing for the Williams High School – 2024 Roofing Project.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: _____ Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.0 **INFORMATIONAL ITEMS AND REPORTS**

10.1 (p. 143) 2022–23 Teaching Assignment Monitoring Outcomes

11.0 **FUTURE MEETING DATES**

- 11.1 September 12, 2024 (Regular)
- 11.2 October 17, 2024 (Special 5:00pm-6:30pm)
- 11.3 October 17, 2024 (Regular 6:30pm)
- 11.4 November 21, 2024 (Regular)
- 11.5 December 16, 2024 (Regular)

12.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 12.1 Sufficiency or Insufficiency of Instructional Materials
- 12.2 Gann Limit
- 12.3 Unaudited Actuals

13.0 **CONVENE TO CLOSED SESSION** TIME: ____ PM

Closed Session will be held regarding the following matters:

- 13.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 13.2 Conference with Legal Counsel – Anticipated Litigation (Gov. Code 54956.9(d)(2))

14.0 **RECONVENE TO OPEN SESSION** TIME: ____ PM

Action Taken During Closed Session:

14.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: _____ Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

14.2 Conference with Legal Counsel – Anticipated Litigation (Gov. Code 54956.9(d)(2))

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

15.0 **ADJOURNMENT** TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, September 12, 2024 AT 6:00 PM.

Posted: August 8, 2024