



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees
Regular Meeting
 6:00 p.m., Tuesday, July 16, 2024
Williams Unified School District Board Room
 260 11th Street, Williams, CA

AGENDA

1.0 CALL TO ORDER TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 COMMUNICATION / REPORTS

- 6.1 Board of Trustees Reports
- 6.2 Sandra Ayón, Ed.D., District Superintendent and Secretary to the Board

7.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 7.1 **BOARD MINUTES** – Request to approve Board minutes
 - 7.1.1 (p. 9) June 18, 2024 (Special)
 - 7.1.2 (p. 11) June 20, 2024 (Regular)
- 7.2 (p. 19) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 7.3 **SERVICE AGREEMENTS/CONTRACTS**
 - 7.3.1 (p. 23) Colusa County Consortium Plan for Serving Expelled Students July 1, 2024 - June 30, 2027.
 - 7.3.2 (p. 32) Memorandum of Understanding between Williams Unified School District and Williams Police Department July 1, 2024 – June 30, 2027.
 - 7.3.3 (p. 33) Renaissance Quote Summary for Accelerated Reader and myON subscriptions through August 31, 2025.
 - 7.3.4 (p. 37) Teacher Synergy TPT School Access Quote for Resource Licenses for Williams Elementary School through July 31, 2025.
 - 7.3.5 (p. 39) McGraw Hill Quote for CA Wonders Materials for Williams Elementary School.

7.4 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
7.4.1 (p. 41)	BPO25-00005	General Produce	\$40,750.00
7.4.2 (p. 42)	BPO25-00006	Gold Star Foods, Inc.	\$130,500.00
7.4.3 (p. 43)	PO25-00008	Curriculum Associates	\$62,329.00
7.4.4 (p. 44)	BPO25-00012	Pacific Gas & Electric Company	\$200,000.00

7.4.5 (p. 45)	BPO25-00013	Recology Butte Colusa Counties	\$39,999.96
7.4.6 (p. 46)	PO25-00016	Aeries Software Inc	\$30,122.50
7.4.7 (p. 47)	BPO25-00017	Frontier	\$40,800.00
7.4.8 (p. 48)	BPO25-00020	Sysco Food Service	\$115,871.00
7.4.9 (p. 49)	PO25-00021	Fagen Friedman & Fulfroost LLP	\$30,000.00
7.4.10 (p. 50)	BPO25-00022	The Danielsen Co	\$195,900.00
7.4.11 (p. 51)	BPO25-00024	City of Williams	\$48,000.00
7.4.12 (p. 52)	PO25-00025	Sunbelt Staffing	\$68,820.00
7.4.13 (p. 53)	BPO25-00026	Williams Hardware	\$30,000.00
7.4.14 (p. 54)	PO25-00028	James Marta & Co LLP	\$33,400.00
7.4.15 (p. 55)	BPO25-00031	Hylen Distributing	\$91,000.00
7.4.16 (p. 56)	PO25-00033	Colusa County Office of Education (Escape Software Fees)	\$36,771.23
7.4.17 (p. 57)	PO25-00034	Colusa County Office of Education (CEWAN Fes)	\$54,452.34
7.4.18 (p. 58)	PO25-00035	Colusa County Office of Education (Special Education)	\$2,010,939.00
7.4.19 (p. 59)	PO25-00072	TCI (Social Studies licenses)	\$59,800.00
7.4.20 (p. 60)	PO25-00091	Open Up Resources	\$32,000.00
7.4.21 (p. 61)	PO25-00098	Dubuque Bank and Trust	\$206,000.00
7.4.22 (p. 62)	PO25-00100	Willington Trust 2016 COP	\$197,037.50
7.4.23 (p. 63)	PO25-00101	Willington Trust 2019 COP	\$224,450.00
7.4.24 (p. 64)	PO25-01274	Schools Excess Liability Fund	\$46,795.87

7.5 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	Varsity Football Coach	Filled	Forrest Bateman
Extra Duty	Assistant Varsity Football Coach	Filled	Forrest L. Bateman
Extra Duty	Junior Varsity Football Coach	Filled	Scott Stephens
Extra Duty	Assistant Junior Varsity Football Coach	Filled	Kevin Spesert
Extra Duty	Varsity Boys Basketball Coach	Filled	Jeff Lemus
Extra Duty	Junior Varsity Boys Basketball Coach	Filled	Robert Tamayo
Extra Duty	Wrestling Coach	Filled	Nik Willis
Extra Duty	Varsity Volleyball Coach	Filled	Darren Robinson
Extra Duty	Junior Varsity Volleyball Coach	Filled	Kearra Gurule
Extra Duty	Golf Coach	Filled	Darren Robinson
Extra Duty	Baseball Coach	Filled	Robert Tamayo
Extra Duty	Softball Coach	Filled	Mingy Altamirano
Extra Duty	Boys Soccer Coach	Filled	Humberto Guzman
Extra Duty	Girls Soccer Coach	Filled	Phillip Santillan
Extra Duty	Fall Cheerleading Coach	Filled	Ashlin Covarrubias
Extra Duty	Jr. High Volleyball Coach	Filled	Nayeli Contreras
Extra Duty	7 th Grade Boys Basketball	Filled	Tony Hermann
Extra Duty	8 th Grade Boys Basketball	Filled	Lane Bledsoe
Extra Duty	7 th Grade Girls Basketball	Filled	Lane Bledsoe
Extra Duty	8 th Grade Girls Basketball	Filled	Tony Hermann
Extra Duty	Jr. High Boys Soccer	Filled	Nayeli Contreras
Extra Duty	Jr. High Girls Soccer	Filled	Lizbeth Jaime

7.6 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated Management	Secondary Assistant Principal	Open	
Confidential Management	Chief Business Officer	Filled	Jaime Mata
Confidential Management	Director of Maintenance, Operations & Transportation	Open	
Certificated	Health Specialist	Open	
Certificated	Secondary Visual & Performing Arts/CTE Arts Media Entertainment Teacher	Open	

Certificated	Secondary Math Intervention Teacher	Open	
Classified	Technology Support Technician	Filled	Cecilia Lopez
Classified	Bilingual Paraeducator	Open	
Classified	Cafeteria Assistant	Open	

7.7 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

7.7.1 (p. 65) Revised 2024-25 Williams Elementary School Master Schedule

7.7.2 (p. 66) 2024-25 Williams Elementary School Instructional Minutes

7.8 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

7.8.1 (p. 67) CSBA Policy Updates June 2024

7.8.2 (p. 73) Exhibit 9270: Conflict of Interest

7.9 **APPROVE FIELD TRIP REQUESTS**

7.9.1 (p. 77) Overnight field trip request for the FFA Chapter Officer Leadership Conference, August 18-20, 2024.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

8.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

8.1 (p. 80) Consideration and possible action concerning the approval of **Resolution #01-071624: Resolution Adopting a Conflict of Interest Code.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

8.2 (p. 84) Consideration and possible action concerning the approval of the Williams Unified School District Integrated Pest Management Plan.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

8.3 (p. 87) Consideration and possible action concerning the approval of the Agricultural Career Technical Education Incentive Grant 2024-25 Application for Funding for Williams Jr/Sr High School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

9.0 **INFORMATIONAL ITEMS AND REPORTS**

9.1 (p. 113) Williams Uniform Complaint Quarterly Report: April – June, 2024

10.0 **FUTURE MEETING DATES**

- 10.1 August 15, 2024 (Regular)
- 10.2 September 12, 2024 (Regular)
- 10.3 October 17, 2024 (Regular)
- 10.4 November 21, 2024 (Regular)

11.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

11.1 None.

12.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 12.1 Student Discipline - Expulsion Case No. 2324-03 (EC 48918)
- 12.2 Conference with Legal Counsel - Anticipated Litigation (Gov. Code 54956.9)

13.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 13.1 Student Discipline - Expulsion Case No. 2324-03 (EC 48918)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

- 13.2 Conference with Legal Counsel - Anticipated Litigation (Gov. Code 54956.9)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

14.0 ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, August 15, 2024 AT 6:00 PM.**

Posted: July 9, 2024