



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees
 Regular Meeting
 6:00 p.m., Thursday, March 14, 2024
 Williams Unified School District Board Room
 260 11th Street, Williams, CA

AGENDA

1.0 **CALL TO ORDER** TIME: ____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 **AUDIENCE/VISITORS PUBLIC COMMENT** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **SPECIAL RECOGNITION**

- 6.1 Williams Upper Elementary School Students: 4 – Amanda Estrada, 5 – Andrew Perez, 6 – Xiamara Mendez
 6.2 Williams Upper Elementary School Staff Members: Certificated – Karem “Skie” Cano, Classified – Angelica Velazquez and Angelica Perez Jimenez

7.0 **PUBLIC HEARING** TIME: ____ PM

7.1 (p. 11) Adoption of Statistics Textbooks for Williams Jr/Sr High School:

<u>TITLE</u>	<u>PUBLISHER</u>	<u>GRADE(S)</u>	<u>COPYRIGHT</u>	<u>ISBN #</u>
Stats in Your World Third Edition	Pearson Education Inc.	10, 11, 12	2020	978-0135165942

7.2 (p. 12) Proposed Adoption of a Developer Fee Study and the Increase of the Statutory School Fee

8.0 **CLOSE PUBLIC HEARING** TIME: ____ PM

9.0 **COMMUNICATION / REPORTS**

- 9.1 Board of Trustees Reports
 9.2 Kimberly Rios, Associated Student Body President and Board Representative
 9.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

10.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 10.1 **BOARD MINUTES** – Request to approve Board minutes
 10.1.1 (p. 13) February 15, 2024 (Special)

- 10.1.2 (p. 15) February 15, 2024 (Regular)
- 10.2 (p. 21) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 10.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 10.3.1 (p. 25) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, January 2024.
 - 10.3.2 (p. 27) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, January 2024.
- 10.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 10.4.1 (p. 30) Questivity Inc Proposal for Williams Unified School District for premium watchdog support renewal for SmartZone 100 with 4 GigE ports, 1 year.
 - 10.4.2 (p. 34) Gaynor Telesystems System Order Agreement for Valcom VE-IP6K Intercom Project.
 - 10.4.3 (p. 39) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
 - 10.4.4 (p. 40) James Marta & Company LLP Engagement Letter for Independent Audit Services through June 30, 2026.
 - 10.4.5 (p. 53) James Marta & Company LLP Engagement Letter for Consulting Services including reconciliation of long-term debt and fixed assets.

10.5 **ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
10.5.1 (p. 59)	PO24-00943	Gaynor Telesystems Inc	\$ 235,004.34
10.5.2 (p. 60)	PO24-00953	M Bar C Construction Inc	\$ 283,694.20
10.5.3 (p. 68)	BPO24-00051	Gold Star Foods Inc	\$ 65,500.00
10.5.4 (p. 69)	BPO24-00054	The Danielsen Co	\$ 63,180.00

10.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Summer Cafeteria Assistant Substitute	Filled	Laura Rodriguez Amber Rund
Extra Duty	Summer Cafeteria Assistant	Filled	Lupe Ojeda Ana Melina Rodriguez
Extra Duty	K-6 Summer School Site Secretary (in-house only)	Filled	Maria Salcedo
Extra Duty	K-6 Summer School Teachers (8 positions, in-house only)	Filled	K – Emma Agnew 1 – Joan Anderson/Lynn Reister 2 – Anna Sanchez 3 – Alejandra Olayo/Lindee Hulbert 4 – Lidia Leal 5 – Lizbeth Hernandez 6 – Erin Martinez/Katherine Thompson Migrant – Ada Calderon
Extra Duty	Secondary Summer School Site Secretary (in-house only)	Open	
Extra Duty	Secondary Summer School Counselor (in-house only)	Open	
Extra Duty	Secondary Summer School Bilingual Instructional Aide (in-house only)	Open	
Extra Duty	Secondary Summer School Teachers (in-house only) *AM TEACHERS (9 positions, 7:30am – 12:00pm): 1 – Biology 3 – English 9, 10, 11 1 – Geography 1 – World History 1 – Geometry 1 – Physical Education 1 – Math I *PM TEACHERS (2 positions, 12:30pm – 3:00pm): 2 - Edgenuity	Open	
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	Jr. High Athletic Director (in-house only)	Open	

Extra Duty	Varsity and JV Girls Basketball Coach	Resignation	Darren Robinson
10.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.			
Classification	Position	Status	Name
Certificated Management	Secondary Assistant Principal	Open	
Classified Management	Expanded Learning Coordinator	Open	
Certificated	Health Specialist	Open	
Certificated	Secondary Art Teacher	Open	
Certificated	Secondary English Teacher	Open	
Certificated	Secondary VAPA-CTE Arts Media Entertainment Teacher	Open	
Certificated	Literacy Coach	Open	
Certificated	Teacher on Special Assignment SEAL Coach	Leave of Absence Request 2/1/24 – 5/9/24	Briana Robinson
Classified	Technology Support Technician	Open	
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Bilingual Instructional Assistant	Filled	Yareli Lomeli
Variable Service Agreement	School Bus Instructor	Filled	Rochelle Laird

10.8 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

10.8.1 (p. 70) Disposal of Technology Equipment

10.9 **APPROVE DONATIONS**

10.9.1 (p. 71) Donation of Classroom Supplies

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

11.1 (p. 72) Consideration and possible action concerning the approval of the 2023-2024 Second Interim Report.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.2 (p. 209) Consideration and possible action concerning the approval of **Resolution #07-031424: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.3 (p. 218) Consideration and possible action concerning the approval of the Initial Proposal from the California School Employees Association and its Williams Unified Chapter #556 to the Williams Unified School District Regarding the 2024-2025 Reopeners.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.4 (p. 221) Consideration and possible action concerning the approval of the 2024-2025 Initial Proposal Pursuant to Government Code Section 3547 from the Williams Unified School District to California School Employees Association #556.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.5 (p. 222) Consideration and possible action concerning the approval of the revised Williams Unified School District Food & Nutrition Department Procurement Procedures.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.6 (p. 237) Consideration and possible action concerning the approval of the revised Williams Unified School District Food & Nutrition Department Code of Conduct.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.7 (p. 239) Consideration and possible action concerning the approval of **Resolution #08-031424: In the Matter of the Adoption of a Fee Justification Study and Increase in School Facilities Fees and Adoption of California Environmental Quality Act (CEQA) Notice of Exemption.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.8 Consideration and possible action concerning the approval of the Statistics textbook adoption for Williams Jr/Sr High School, grades 10-12, titled Stats in Your World Third Edition.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.0 INFORMATIONAL ITEMS AND REPORTS

12.1 (p. 244) Williams Unified School District Transportation Plan.

13.0 FUTURE MEETING DATES

- 13.1 April 18, 2024 (Regular)
- 13.2 May 16, 2024 (Regular)
- 13.3 June 18, 2024 (Special)
- 13.4 June 20, 2024 (Regular)

14.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 14.1 LCAP Focus Groups Presentation
- 14.2 3-Year Site Plans

**15.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:**

- 15.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Sandra Ayón, Ed.D., Director of Fiscal Services Mechele Coombs and Legal Representation
15.1.1 Williams Teachers Association – Certificated Employees
- 15.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

15.3 Conference with Real Property Negotiators (Gov. Code 54956.8)
Property: 1500 E Street, Williams, CA

16.0 RECONVENE TO OPEN SESSION TIME: ____ PM

Action Taken During Closed Session:

16.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Sandra Ayón, Ed.D., Director of Fiscal Services Mechele Coombs and Legal Representation
16.1.1 Williams Teachers Association – Certificated Employees

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

16.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

16.3 Conference with Real Property Negotiators (Gov. Code 54956.8)
Property: 1500 E Street, Williams, CA

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

17.0 ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, April 18, 2024 AT 6:00 PM.**

Posted: March 7, 2024