



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, February 15, 2024
Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 **CALL TO ORDER**

TIME: _____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 **AUDIENCE/VISITORS PUBLIC COMMENT** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **SPECIAL RECOGNITION**

6.1 Williams Elementary School Students: 1 – Ximena Rivera Gonzalez, 2 – Alan Ocampo, 3 – Julian Medina and Camila Venegas Arambula

6.2 Williams Elementary School Staff Members: Certificated – Rosa Thompson and Classified – Juana Lopez

7.0 **COMMUNICATION / REPORTS**

7.1 Board of Trustees Reports

7.2 Kimberly Rios, Associated Student Body President and Board Representative

7.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

8.0 **PRESENTATIONS**

8.1 (p. 9) iReady #2

8.2 (p. 33) Mid-Year LCAP

9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

9.1 **BOARD MINUTES** – Request to approve Board minutes

9.1.1 (p. 74) January 18, 2024 (Regular)

9.2 (p. 79) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

9.3.1 (p. 82) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, December 2023.

9.3.2 (p. 84) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, December 2023.

9.4 SERVICE AGREEMENTS/CONTRACTS

- 9.4.1 (p. 87) Licensing Agreement with Document Tracking Services through March 15, 2025.
- 9.4.2 (p. 92) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 9.4.3 (p. 98) Proposal from Educational Planning for Improvement (EPI) LLC Mentoring and Guidance for the Director of MOT.
- 9.4.4 (p. 99) Satchel Pulse Partnership Proposal through December 31, 2024.
- 9.4.5 (p. 107) CDW Government LLC E-Rate Purchase Agreement for access points.
- 9.4.6 (p. 116) Ubeo Business Services Maintenance Agreement for copiers.

9.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
9.5.1 (p. 118)	PO24-00872	CDW Government Inc	\$ 104,929.97
9.5.2 (p. 119)	PO24-00873	CDW Government Inc	\$ 153,651.67
9.5.3 (p. 120)	PO24-00874	CDW Government Inc	\$ 92,333.50
9.5.4 (p. 121)	PO24-00894	CDW Government Inc	\$ 51,519.99

9.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	K-6 Summer School Principal	Filled	Michelle Jorge and Veronica Michael
Extra Duty	7-12 Summer School Principal	Filled	James Welcome
Extra Duty	K-6 Summer School Teachers (7 positions, in-house only)	Open	
Extra Duty	K-6 Summer School Site Secretary (in-house only)	Open	
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	Jr. High Athletic Director (in-house only)	Open	
Extra Duty	Jr. High Athletic Director	Resignation	Yesenia Ramirez

9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Secondary English Teacher SY 24-25	Open	
Certificated	Secondary Art Teacher SY 24-25	Open	
Classified	ASES Paraeducator	Open	
Classified	Bilingual Paraeducator SY 23-24	Open	
Classified	Student Supervisor	Open	
Classified	Technology Support Technician	Open	
Classified	Technology Support Technician	Resignation	Enrique Sanchez
Classified	Student Supervisor	Filled	Oraliz Herrera pending clearances
Classified	Paraeducator	Leave of Absence Request 1/17/24 – 2/5/24	Angelica Mejia
Classified	Student Supervisor	Leave of Absence Request 1/30/24 – 2/20/24	Maira Martinez
Confidential Management	Expanded Learning Coordinator	Retirement	Grace Wayman
Certificated Management	Secondary Assistant Principal	Resignation	Yesenia Leon

9.8 APPROVE FIELD TRIP REQUESTS

- 9.8.1 (p. 122) Overnight Field Trip Request for FFA students to attend the Made for Excellence Conference in Modesto on February 9-10, 2024.
- 9.8.2 (p. 130) Overnight Field Trip Request for FFA students to attend the State Leadership Conference in Sacramento on March 21-24, 2024.

9.9 APPROVE DONATIONS

- 9.9.1 (p. 138) Donation of Baby Grand Piano

9.10 **APPROVE REPRESENTATIVE TO THE CSBA DELEGATE ASSEMBLY**

9.10.1 (p. 139) Greg Forest (Wheatland Union HSD)

9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.11.1 (p. 142) Revised Exhibit 6146.1 High School Graduation Requirements

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 144) Consideration and possible action concerning the approval of the revised Board meeting calendar for 2024-2025.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.2 (p. 145) Consideration and possible action concerning the approval of the revised job description for Expanded Learning Coordinator.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.3 (p. 147) Consideration and possible action concerning the approval of the Literacy Coach job description.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.0 CORRESPONDENCE

11.1 (p. 147) Letter from Colusa County Office of Education regarding the Williams Unified School District’s First Interim Report for 2023-24.

12.0 FUTURE MEETING DATES

- 12.1 March 14, 2024 (Regular)
- 12.2 April 18, 2024 (Regular)
- 12.3 May 16, 2024 (Regular)
- 12.4 June 18, 2024 (Special – LCAP)
- 12.5 June 20, 2024 (Regular)

13.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

13.1 2023-24 Second Interim Report

14.0 CONVENE TO CLOSED SESSION TIME: ____ PM

Closed Session will be held regarding the following matters:

- 14.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (11 positions); Secondary Teachers (8 positions)
- 14.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54954.5(e))

15.0 RECONVENE TO OPEN SESSION TIME: ____ PM

Action Taken During Closed Session:

15.1 Public Employee Performance Evaluation (Gov. Code 54957)
Titles: Elementary Teachers (11 positions); Secondary Teachers (8 positions)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

15.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54954.5(e))

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

16.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, March 14, 2024 AT 6:00 PM.**

Posted: February 8, 2024