



# WILLIAMS UNIFIED SCHOOL DISTRICT

## Board of Trustees Regular Meeting

6:00 p.m., Tuesday, April 18, 2023  
Williams Unified School District Board Room  
260 11th Street, Williams, CA

### A G E N D A

#### 1.0 CALL TO ORDER

TIME: \_\_\_\_\_ PM

#### 2.0 ROLL CALL

#### 3.0 PLEDGE OF ALLEGIANCE

#### 4.0 APPROVAL OF THE AGENDA

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

#### 6.0 SPECIAL RECOGNITION

- 6.1 Williams Jr/Sr High School Students (7-9): 7 - Scott Stephens, 8 – Giovanni Velazquez, 9 – Evelyn Guevara
- 6.2 Williams Jr/Sr High School Staff Members: Certificated – Mingy Altamirano and Morgan Brock

#### 7.0 COMMUNICATION / REPORTS

- 7.1 Board of Trustees Reports
- 7.2 Kimberly Rios, Associated Student Body President and Board Representative
- 7.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

#### 8.0 PRESENTATIONS

- 8.1 Isom Advisors District Financial Analysis
- 8.2 Williams Elementary School 3-Year Site Plan  
Elementary Team: Michelle Jorge, Principal, Lindee Hulbert, Reading Specialist, Angela Stephens, Kindergarten Teacher, Rosa Thompson, 1st grade Teacher, Alejandra Larios, 3rd grade Teacher
- 8.3 (p. 10) LCAP Focus Group Findings

9.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes  
9.1.1 (p. 28) March 9, 2023 (Regular)
- 9.2 (p. 33) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries  
9.3.1 (p. 38) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, February 2023.

9.3.2 (p. 40) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, February 2023.

**9.4 SERVICE AGREEMENTS/CONTRACTS**

9.4.1 (p. 43) PBIS Rewards Agreement for Williams Jr/Sr High School SY 2023-24.

9.4.2 (p. 45) Modified Clinical Technique Vision Screening Contract with Dr. Robert Hoffman for SY 2023-24.

9.4.3 (p. 46) Forerunner Technologies Maintenance Support Service Agreement for WUSD Mitel Phone System through June 30, 2024.

9.4.4 (p. 58) Contract Agreement between Synthesis Partners, LLC and Williams Unified School District for the Williams Upper Elementary School New Playground Equipment Installation.

9.4.5 (p. 65) Sales Agreement for American Walk in Coolers for an Outdoor Floral Cooler for Williams Jr/Sr High School.

9.4.6 (p. 71) Proposal and Contract for D&S Asphalt Sealing Co. LLC for paving work at the north end of Williams Jr/Sr High School campus.

9.4.7 (p. 73) Catering Contract between Granzella's Inc and Williams Jr/Sr High School for use of the Banquet Hall with meal service for the Decision Day Dinner for Seniors.

9.4.8 (p. 75) Six Flags Pre-Paid Agreement for the Williams Jr/Sr High School 8<sup>th</sup> Grade Trip.

9.4.9 (p. 76) Memorandum of Understanding with California State University, East Bay College of Education and Allied Studies Student Teacher Under District Employment Contract Support, Mentoring and Supervision.

**9.5 ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
9.5.1 (p. 85)	PO23-00861	George Roofing	\$ 28,789.00
9.5.2 (p. 86)	PO23-00871	CDW Government	\$ 68,363.42
9.5.3 (p. 87)	PO23-00876	Martin Elevators DBA Nationwide Lifts of Nor Cal	\$ 49,900.00

**9.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Jr. High Athletic Director SY 23-24 (in-house only)	Open	
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	9-12 Summer Academy Teachers (in-house only)	Filled	<ul style="list-style-type: none"> <li>Jennifer Carter</li> <li>Kinsey McDonald</li> <li>Darren Robinson</li> <li>Jeff Lemus</li> <li>Robert Tamayo</li> <li>Ken Roberts</li> <li>Morgan Brock</li> <li>Carrie Clark</li> </ul>
Extra Duty	9-12 Summer Academy Site Secretary (in-house only)	Filled	Lucila Mendez
Extra Duty	9-12 Summer Academy Registrar (in-house only)	Filled	Alicia Suarez
Extra Duty	Summer Cafeteria Assistant 5.5 hours (in-house only)	Filled	Lupe Ojeda
Extra Duty	Summer Cafeteria Assistant 5 hours (in-house only)	Filled	Amber Rund
Extra Duty	Summer Cafeteria Assistant Substitute (in-house only)	Filled	Laura Rodriguez

**9.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Multiple Subjects Teacher SY 23-24	Open	
Certificated	Secondary Spanish Teacher SY 23-24	Filled	Yareli Jauregui Rivera pending clearances
Certificated	Secondary Counselor	Resignation	Natalie Herrejon
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Bilingual Paraeducator SY 23-24	Open	
Classified	Paraeducator	Filled	Angelica Perez Jimenez
Classified	Cafeteria Assistant	Filled	Anabel Lievanos pending clearances

**9.8 APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

9.8.1 (p. 88) CSBA Policy Guide Sheet March 2023

9.9 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.9.1 (p. 94) Retraction of the Surplus of District Vehicles

9.10 **APPROVE DONATIONS**

9.10.1 (p. 95) Donation from Citizens for a Better Williams In Memory of Sajit Singh

9.11 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

9.11.1 (p. 96) Revised 22-23 Instructional Minutes for Williams Jr/Sr High School

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

**10.0 ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 97) Consideration and possible action concerning the approval of the Tentative Agreement between Williams Teachers Association and Williams Unified School District for 2023-2024.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.2 (p. 107) Consideration and possible action concerning the approval of the Public Disclosure of the Proposed Collective Bargaining Agreement between the Williams Teachers Association and the Williams Unified School District 2023-2024.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.3 (p. 121) Consideration and possible action concerning the approval of the Williams Unified School District Attendance Calendar for 2023-2024.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.4 (p. 122) Consideration and possible action concerning the approval of the Wellness Policy for Williams Unified School District.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.5 (p. 139) Consideration and possible action concerning the approval of the revised 22-23 School Plan for Student Achievement for Williams Jr/Sr High School.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.6 (p. 211) Consideration and possible action concerning the approval of the revised 22-23 School Plan for Student Achievement for Williams Upper Elementary School.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.7 (p. 270) Consideration and possible action concerning the approval of the Secondary Counselor job description.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
 Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.8 (p. 272) Consideration and possible action concerning the approval of the Elementary Counselor job description.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
 Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.9 (p. 274) Consideration and possible action concerning the approval of the Initial Proposal from the California School Employees Association and its Williams Unified Chapter #556 to the Williams Unified School District Regarding the 2023-2024 Reopeners.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
 Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

10.10 (p. 275) Consideration and possible action concerning the approval of the 2023-2024 Initial Proposal Pursuant to Government Code Section 3547 from the Williams Unified School District to California School Employees Association #556.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
 Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

## 11.0 INFORMATIONAL ITEMS AND REPORTS

11.1 (p. 276) Williams Uniform Complaint Quarterly Report: January – March, 2023

## 12.0 FUTURE MEETING DATES

- 12.1 May 18, 2023 (Regular)
- 12.2 June 13, 2023 (Special)
- 12.3 June 15, 2023 (Regular)
- 12.4 July 20, 2023 (Regular)

## 13.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 13.1 3-Year Site Plans
- 13.2 23-24 School Plans for Student Achievement (SPSAs)

## 14.0 ADJOURNMENT TIME: \_\_\_\_ PM

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
 Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

*Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.*

**Agenda Documents:** As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11<sup>th</sup> Street, Williams, California.  
**THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, May 18, 2023 AT 6:00 PM.**