



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, September 14, 2023
Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 **CALL TO ORDER** TIME: ____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 **AUDIENCE/VISITORS PUBLIC COMMENT** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **PUBLIC HEARING** TIME: ____ PM

6.1 (p. 10) Resolution #02-091423: Sufficiency or Insufficiency of Instructional Materials

7.0 **CLOSE PUBLIC HEARING** TIME: ____ PM

8.0 **COMMUNICATION / REPORTS**

- 8.1 Board of Trustees Reports
- 8.2 Kimberly Rios, Associated Student Body President and Board Representative
- 8.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

9.0 **PRESENTATIONS**

- 9.1 Secondary Summer Academy – Veronica Solis
- 9.2 Ag Department / FFA Update – Shelby Adams, Morgan Brock and Brian Parker
- 9.3 CAASPP Two Year Comparison – Sandra Ayón, Ed.D.

10.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 10.1 **BOARD MINUTES** – Request to approve Board minutes
 - 10.1.1 (p. 11) August 17, 2023 (Regular)
- 10.2 (p. 16) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 10.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 10.3.1 (p. 21) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, July 2023.
- 10.4 **SERVICE AGREEMENTS / CONTRACTS**

- 10.4.1 (p. 24) Printing Agreement with Herff Jones, Inc. for Williams High School Yearbooks SY 23-24.
- 10.4.2 (p. 26) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 10.4.3 (p. 30) CPM Educational Program Purchase Agreement for Williams Jr/Sr High School Mathematics curriculum.
- 10.4.4 (p. 33) Access Record Xpress of California LLC One Time Shred Services.
- 10.4.5 (p. 35) Agreement for Legal Services between Williams Unified School District and Fagen Friedman & Fulfroost LLP for SY 2023-24.
- 10.4.6 (p. 39) Memorandum of Understanding between WestEd and Williams Unified School District for access and administration of the California Healthy Kids Survey (CHKS) through August 31, 2024.
- 10.4.7 (p. 45) Environmental Education Agreement 2023-24 between Sutter County Superintendent of Schools Office and Williams Unified School District for Shady Creek Outdoor School.
- 10.4.8 (p. 50) Apple Direct Customer Agreement for Williams Unified School District to purchase Apple products via the Apple Education Store.

10.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
10.5.1 (p. 59)	PO24-00335	Open Up Resources	\$ 28,000.00
10.5.2 (p. 60)	PO24-00390	Meteor Education	\$120,762.70
10.5.3 (p. 73)	PO24-00396	Meteor Education	\$202,063.65

10.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	7/8 Grade Volleyball Coach	Filled	Kearra Gurule
Extra Duty	Cross Country Coach	Filled	Nik Willis
Extra Duty	Baseball Coach	Filled	Robert Tamayo
Extra Duty	JV Boys Basketball Coach	Filled	Robert Tamayo
Extra Duty	Varsity Assistant Football Coach	Open	
Student	Student Tutors	Open	
Student	Student Translators	Open	
Substitute Pool	Student Supervisor	Filled	Mia Bautista
Substitute Pool	Custodian/Groundskeeper	Open	

10.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Transitional Kindergarten Teacher	Filled	Blanca Herrera pending clearances
Certificated	Multiple Subjects Teacher	Leave of Absence Request 8/28/23 – 9/8/23	Mary Emma Agnew
Certificated	Secondary Counselor	Leave of Absence Request Intermittent Leave	Veronica Solis
Classified	ASES Paraeducator	Filled	<ul style="list-style-type: none"> • Cassandra Luna • Marlene Estrada Tapia • Noemi Canchola • Araceli Cano pending clearances
Classified	Bilingual Paraeducator SY 23-24	Filled	Anareli Garcia
Classified	Student Supervisor	Filled	Marlene Estrada Tapia
Classified	Student Supervisor	Open	
Classified	Paraeducator	Open	

10.8 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES

- 10.8.1 (p. 87) Revised 2023-24 Williams Jr/Sr High School Master Schedule
- 10.8.2 (p. 88) Revised 2023-24 Williams Elementary School Instructional Minutes

10.9 APPROVE FIELD TRIP REQUESTS

- 10.9.1 (p. 89) Overnight Field Trip for the Cadet Corps Students to the Porterville Military Academy

10.10 APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

- 10.10.1 (p. 95) Disposal of Williams Upper Elementary School Obsolete Textbooks

10.11 **APPROVE DONATIONS**

10.11.1 (p. 96) Donation from Schools First Federal Credit Union for a WJSHS Scholarship.

10.11.2 (p. 97) Donation from Studio ABC towards a K-8 Field Trip to the Crocker Art Museum.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

11.1 (p. 98) Consideration and possible action concerning the approval of **Resolution #02-091423: Sufficiency or Insufficiency of Instructional Materials.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.2 (p. 105) Consideration and possible action concerning the approval of **Resolution #03-091423: Gann Limit.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.3 (p. 111) Consideration and possible action concerning the approval of **Resolution #04-091423: District Budget Reclassifications.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.4 (p. 135) Consideration and possible action concerning the approval of the J-200 Report on the Unaudited Actuals for the 2022-2023 Fiscal Year.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.5 (p. 261) Consideration and possible action concerning the approval of the Certificated Substitute Pay Schedule.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.6 Consideration and possible action concerning the approval of the English Learner Authorization Waiver for Karem Skie Cano, 4th grade Multiple Subjects Teacher.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.7 (p. 262) Consideration and possible action concerning the approval of **Resolution #05-091423: Resolution to Teach, Title 5 80005(b), Assignments Outside Credential Authorization 2023-2024 School Year.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.8 (p. 263) Consideration and possible action concerning the approval of the Memorandum of Understanding between the Williams Unified School District and the Williams Teachers Association dated August 31, 2023 regarding the WTA Proposal to Restructure the Elementary School Daily Schedule to provide a Block of Common Planning and Preparatory Time for TK-6 Elementary Teachers.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.0 INFORMATIONAL ITEMS

12.1 (p. 266) Inter-district Transfer Overview

13.0 CORRESPONDENCE

13.1 (p. 268) Letter from the Colusa County Office of Education regarding acceptance of the Williams Unified School District’s 2023-24 LCAP.

14.0 FUTURE MEETING DATES

- 14.1 October 19, 2023 (Regular)
- 14.2 November 16, 2023 (Regular)
- 14.3 December 14, 2023 (Regular)
- 14.4 January 18, 2024 (Regular)

15.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

15.1 Cadet Program Presentation

16.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

16.1 Student Discipline - Expulsion Case No. 2324-01 (EC 48918)

17.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

17.1 Student Discipline - Expulsion Case No. 2324-01 (EC 48918)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

18.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, October 19, 2023 AT 6:00 PM.**