



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, May 18, 2023

Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 CALL TO ORDER

TIME: ____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 SPECIAL RECOGNITION

6.1 Williams Jr/Sr High School and Mid Valley Continuation Students (10-12): 10 - Cynthia Morfin Reynaga, 11 - Kimberly Rios Ocampo, 12 - Brianna Jaime, 12 - Dalia Gonzalez

6.2 Williams Jr/Sr High School Staff Members: Classified – Lucila Mendez, Certificated – Kenneth Roberts

6.3 Special Acknowledgement of Associated Student Body Board Representative Kimberly Rios Ocampo

7.0 PUBLIC HEARING

TIME: ____ PM

7.1 (p. 12) Adoption of Mathematics Textbooks for Williams Jr/Sr High School:

| TITLE | PUBLISHER | GRADE(S) | COPYRIGHT | SKU # |
|--|-------------------|----------|-----------|---------------|
| Open Up Resources Math 7 | Open Up Resources | 7 | 2023 | 9781643112831 |
| Open Up Resources Math 8 | Open Up Resources | 8 | 2023 | 9781643112848 |
| Open Up Resources HS Integrated Math 1 | Open Up Resources | 8-12 | 2021 | 9781953454874 |
| Open Up Resources Integrated Math 2 | Open Up Resources | 9- 12 | 2021 | 9781953454898 |
| Open Up Resources Integrated Math 3 | Open Up Resources | 10-12 | 2021 | 9781953454911 |

8.0 CLOSE PUBLIC HEARING TIME: ____ PM

9.0 COMMUNICATION / REPORTS

9.1 Board of Trustees Reports

9.2 Kimberly Rios, Associated Student Body President and Board Representative

9.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

10.0 PRESENTATIONS

- 10.1 (p. 13) Bee's Needs Student Store presentation
Team: Kimberly Rios (11th), Esmeralda Medina (8th), Ingrid Perez Rivera (7th), and Ellyana Ramos (7th)
- 10.2 Williams Upper Elementary School 3-Year Site Plan
Team: Lidia Leal (4th Grade Teacher), Delora Stephens (5th Grade Teacher), Erin Martinez (6th Grade Teacher), Ori Hendricks (Special Education Teacher), Kelly Chastain (Special Education Teacher), Veronica Michael (Principal)
- 10.3 Williams Jr/Sr High School 3-Year Site Plan
Team: James Welcome (English Teacher), Nicole Day (Math Teacher), Regan Withrow (English Teacher), Natalie Herrejon (Counselor), Yesenia Leon (Assistant Principal), Tyler Rutledge (Principal)
- 10.4 iReady 3rd Diagnostic
- 10.5 Satchel Pulse #2

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 11.1 **BOARD MINUTES** – Request to approve Board minutes
11.1.1 (p. 25) March 9, 2023 (Regular)
- 11.2 (p. 32) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
11.3.1 (p. 36) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, March and April 2023.
11.3.2 (p. 40) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, March and April 2023.
- 11.4 **SERVICE AGREEMENTS/CONTRACTS**
11.4.1 (p. 46) 2023-2024 Designation of CIF Representatives to League for Williams Jr/Sr High School.
11.4.2 (p. 47) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
11.4.3 (p. 73) Revised PBIS Rewards Agreement for Williams Jr/Sr High School SY 2023-24.
11.4.4 (p. 75) Proposal from Landscape Structures for the Williams Upper Elementary School playground equipment and installation.
11.4.5 (p. 78) Statement of Work between CDW Government LLC and Williams Unified School District for Amplified migration assistance from O365 to Google Mail.
11.4.6 (p. 87) Tri-County Induction Program Contract for Services Between Sutter County Superintendent of Schools as the Local Education Agency for the Tri-County Induction Program, Participating County Offices of Education and Participating Sutter County School Districts and Employing Agencies for School Year 2023-2024.
11.4.7 (p. 91) Cooperative Agreement between the California Cadet Corps (CACC) and Williams Jr/Sr High School to establish the CACC program.
11.4.8 (p. 102) Memorandum of Understanding between Colusa County Office of Education and Colusa County School Districts for the Tobacco Use Prevention and Education Program through June 30, 2026.

11.5 ROUTINE PURCHASE ORDERS

| | Purchase Order # | Vendor | Amount |
|-----------------|------------------|----------------------|---------------|
| 11.5.1 (p. 106) | PO23-00920 | Landscape Structures | \$ 157,814.61 |
| 11.5.2 (p. 107) | PO23-00968 | Buswest North | \$ 246,232.15 |
| 11.5.3 (p. 108) | PO23-00985 | JV's Custom Concrete | \$ 27,550.00 |
| 11.5.4 (p. 109) | PO23-00987 | CDW Government Inc | \$ 38,614.74 |
| 11.5.5 (p. 111) | PO23-00988 | Cengage Learning | \$ 38,393.71 |

- 11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

| Classification | Position | Status | Name |
|----------------|---|--------|-----------------|
| Extra Duty | Jr. High Athletic Director SY 23-24 (in-house only) | Filled | Yesenia Ramirez |

| | | | |
|------------|--|--------|------------------------------------|
| Extra Duty | Assistant Varsity Football Coach | Filled | Anthony Davalos pending clearances |
| Extra Duty | Secondary Class Advisors (in-house only) | Open | |
| Extra Duty | ASES Summer Camp Paraeducators (in-house only) | Open | |

11.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

| Classification | Position | Status | Name |
|-----------------------|---------------------------------|---|---|
| Certificated | Health Specialist | Open | |
| Certificated | Secondary Spanish Teacher | Open | |
| Certificated | Secondary Art Teacher | Open | |
| Certificated | Secondary Counselor | Open | |
| Certificated | Elementary Counselor | Open | |
| Certificated | Multiple Subjects Teacher | Filled | <ul style="list-style-type: none"> • Lizbeth Aceves Salazar • Katherine Thompson Pending clearances |
| Certificated | Secondary English Teacher | Resignation | Regan Withrow |
| Certificated | Secondary Art Teacher | Resignation | Sally Hedley |
| Certificated | Multiple Subjects Teacher | Resignation | Brooke Goodwin |
| | | | |
| Classified | ASES Paraeducator | Open | |
| Classified | Student Supervisor | Open | |
| Classified | Bilingual Paraeducator SY 23-24 | Open | |
| Classified | Paraeducator | Filled | Mayra Vega Salazar |
| Classified | Cafeteria Assistant | Retirement | Sandra Verdier |
| Classified | Cafeteria Assistant | Leave of Absence Request 5/15/23 – 6/28/23 | Ana Melina Rodriguez |
| | | | |
| Classified Management | Director of Technology | Retirement | Vangelis Bolias |
| Classified Management | Director of Technology | Open | |

11.8 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES

- 11.8.1 (p. 114) Revised 22-23 Mid Valley Continuation Instructional Minutes
- 11.8.2 (p. 115) 2023-24 Williams Elementary School Master Schedule
- 11.8.3 (p. 116) 2023-24 Williams Elementary School Instructional Minutes
- 11.8.4 (p. 117) 2023-24 Williams Upper Elementary School Master Schedule
- 11.8.5 (p. 118) 2023-24 Williams Upper Elementary School Instructional Minutes
- 11.8.6 (p. 119) 2023-24 Williams Jr/Sr High School Master Schedule

11.9 APPROVE DONATIONS

- 11.9.1 (p. 121) Donation from Steve Razo to the Williams Jr/Sr High School Golf Program

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____

Roll Call: _____ **Abstain** _____ **Absent** _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 122) Consideration and possible action concerning the approval of the Mathematics textbook adoption and purchase orders for Williams Jr/Sr High School, grades 7-12 for the following titles:

- *Open Up Resources Math 7*
- *Open Up Resources Math 8*
- *Open Up Resources HS Integrated Math 1*
- *Open Up Resources Integrated Math 2*
- *Open Up Resources Integrated Math 3*

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.2 (p. 125) Consideration and possible action concerning the approval of the revised Expanded Learning Opportunities Program Plan Guide for Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.3 (p. 131) Consideration and possible action concerning the approval of the Williams Unified School District GASB 96 Subscription-Based Information Technology Arrangement Capitalization Policy.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.4 (p. 138) Consideration and possible action concerning the approval of the Instructional Coach job description.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.5 (p. 140) Consideration and possible action concerning the approval of the feasibility of a school improvement bond measure for the Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.6 (p. 141) Consideration and possible action concerning the approval of the Consulting Services Agreement with Isom Advisors.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

12.7 (p. 153) Consideration and possible action concerning the approval of the revised 22-23 School Plan for Student Achievement for Williams Elementary School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

13.0 CORRESPONDENCE

13.1 (p. 218) Letter from the Colusa County Office of Education regarding review of the WUSD 2022-23 Second Interim Report.

14.0 FUTURE MEETING DATES

- 14.1 June 13, 2023 (Special - Budget & LCAP Public Hearing)
- 14.2 June 15, 2023 (Regular)
- 14.3 July 20, 2023 (Regular)
- 14.4 August 17, 2023 (Regular)

15.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 15.1 Annual Budget SY 23-24
- 15.2 Local Control and Accountability Plan (LCAP) SY 23-24

16.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 16.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Sandra Ayón, Ed. D., Director of Fiscal Services Mechele Coombs and Legal Representation
 - 16.1.1 California School Employees Association – Classified Employees
 - 16.1.2 Confidential Management Employees
 - 16.1.3 Certificated Management Employees
- 16.2 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent

17.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 17.1 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Sandra Ayón, Ed. D., Director of Fiscal Services Mechele Coombs and Legal Representation
 - 17.1.1 California School Employees Association – Classified Employees
 - 17.1.2 Confidential Management Employees
 - 17.1.3 Certificated Management Employees

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

- 17.2 Public Employee Performance Evaluation (Gov. Code 54957)
Title: Superintendent

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

18.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, June 15, 2023 AT 6:00 PM.**

Posted: May 11, 2023