



# WILLIAMS UNIFIED SCHOOL DISTRICT

**Board of Trustees  
Regular Meeting**  
6:00 p.m., Thursday, December 14, 2023  
**Williams Unified School District Board Room**  
260 11th Street, Williams, CA

## AGENDA

**1.0 CALL TO ORDER**

**TIME: \_\_\_\_\_ PM**

**2.0 ROLL CALL**

**3.0 PLEDGE OF ALLEGIANCE**

**4.0 APPROVAL OF THE AGENDA**

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

**5.0 BOARD REORGANIZATION**

5.1 Consideration and action concerning the nomination and election of Board president for the year 2024.

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

5.2 Consideration and action concerning the nomination and election of Board vice president for the year 2024.

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

5.3 Consideration and action concerning the nomination and election of Board president pro tempore for the year 2024.

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

5.4 Consideration and action concerning the election of Superintendent Sandra Ayón, Ed.D. as Board Secretary for the year 2024.

**Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_**  
**Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_**  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

**6.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.**

**7.0 SPECIAL RECOGNITION**

- 7.1 Williams Jr/Sr High School Students (7-9): 7 - Rigoberto Albor Jr., 8 - Omar Montero Melesio and 9 - Teresa Gutierrez Cano
- 7.2 Williams Jr/Sr High School Staff Members: Certificated - Nicole Day, Kearra Gurule, and Genia Colsa Friel

**8.0 PUBLIC HEARING TIME: \_\_\_\_ PM**

8.1 (p. 9) Adoption of Science Textbooks for Williams Upper Elementary School:

TITLE	PUBLISHER	GRADE(S)	COPYRIGHT	ISBN #
California Inspire Science	McGraw Hill	4	2020	978-0-07-699330-7
California Inspire Science	McGraw Hill	5	2020	978-0-07-699340-6
California Inspire Science	McGraw Hill	6	2020	978-0-07-697138-1

**9.0 CLOSE PUBLIC HEARING TIME: \_\_\_\_ PM**

**10.0 COMMUNICATION / REPORTS**

- 10.1 Board of Trustees Reports
- 10.2 Kimberly Rios, Associated Student Body President and Board Representative
- 10.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

**11.0 ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 11.1 **BOARD MINUTES** – Request to approve Board minutes
  - 11.1.1 (p. 10) November 16, 2023 (Regular)
- 11.2 (p. 16) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
  - 11.3.1 (p. 20) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, October 2023.
  - 11.3.2 (p. 22) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, October 2023.
- 11.4 **SERVICE AGREEMENTS/CONTRACTS**
  - 11.4.1 (p. 25) Notice of Assignment of Affiliation Agreement with the University of Phoenix, Inc. relating to the Internship Memorandum of Understanding with University of Phoenix.
  - 11.4.2 (p. 27) California Student Data Privacy Addendum between Google LLC and Williams Unified School District.
  - 11.4.3 (p. 59) Services Acceptance Memorandum of Understanding for the Parent Institute of Quality Education for Williams Elementary and Williams Upper Elementary Schools.
  - 11.4.4 (p. 61) Speaking Engagement Agreement between Because I Said I Would (BISIW) and Williams Jr/Sr High School for a school assembly on November 28, 2023.
  - 11.4.5 (p. 65) Ubeo West, LLC Sales Order Agreement for Papercut Copier Software.
  - 11.4.6 (p. 67) Frontier Services Agreement E-Line Schedule effective July 1, 2024.
  - 11.4.7 (p. 73) Frontier Erate Rider effective July 1, 2024 to June 30, 2024.
  - 11.4.8 (p. 78) Frontier Services Agreement for Erate effective July 1, 2024.
- 11.5 **ROUTINE PURCHASE ORDERS**
  - 11.5.1 None
- 11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Jr. High Boys Soccer Coach	Filled	Nayeli Contreras
Substitute	ASES Paraeducator	Filled	Suzanne Hanson pending clearances

11.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Classified	ASES Paraeducator	Resignation	Magali Garcia

			Anabel Ruiz
Classified	Paraeducator	Filled	Anareli Garcia
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Bilingual Paraeducator	Open	
Variable Service Agreement	First Aid/CPR/AED Instructor	Filled	Benjamin Federici

11.8 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**  
 11.8.1 (p. 83) Disposal of Kitchen Equipment

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

12.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 84) Consideration and possible action concerning the approval of the 2023-2024 First Interim Report.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

12.2 (p. 212) Consideration and possible action concerning the approval of **Resolution #06-121423: District Budget Reclassifications.**

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

12.3 (p. 237) Consideration and possible action concerning the approval of the textbook adoption and purchase order for Williams Upper Elementary School titled *California Inspire Science* published by McGraw Hill for grades 4-6.

**Action** \_\_\_\_\_ **Motion** \_\_\_\_\_ **Second** \_\_\_\_\_ **Ayes** \_\_\_\_\_ **Noes** \_\_\_\_\_  
**Roll Call:** **Abstain** \_\_\_\_\_ **Absent** \_\_\_\_\_  
 Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

13.0 **INFORMATIONAL ITEMS AND REPORTS**

13.1 (p. 241) Annual and Five-Year Developer Fee Report for Fiscal Year 2022-23  
 13.2 (p. 246) Comprehensive School Safety Plan

14.0 **FUTURE MEETING DATES**

- 14.1 January 18, 2024 (Regular)
- 14.2 February 15, 2024 (Special – Board Self Evaluation at 5:00pm)
- 14.3 February 15, 2024 (Regular)
- 14.4 March 14, 2024 (Regular)

15.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

15.1 School Accountability Report Cards (SARCs)

16.0 **CONVENE TO CLOSED SESSION** **TIME: \_\_\_\_ PM**  
**Closed Session will be held regarding the following matters:**

16.1 Public Employee Performance Evaluation (Gov. Code 54957) (Information only)  
 Titles: Elementary Teachers (11 positions); Secondary Teachers (8 positions)

16.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

16.3 Public Employee Performance Evaluation (Gov. Code 54957)  
Title: Superintendent

**17.0 RECONVENE TO OPEN SESSION TIME: \_\_\_\_ PM**

**Action Taken During Closed Session:**

17.1 Public Employee Performance Evaluation (Gov. Code 54957) (Information only)  
Titles: Elementary Teachers (11 positions); Secondary Teachers (8 positions)

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

17.2 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

17.3 Public Employee Performance Evaluation (Gov. Code 54957)  
Title: Superintendent

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

**18.0 ADJOURNMENT TIME: \_\_\_\_ PM**

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Ash  aye  no / Bautista  aye  no / Covarrubias  aye  no / EB Davis  aye  no / Perez  aye  no

*Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.*

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11<sup>th</sup> Street, Williams, California.  
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, January 18, 2024 AT 6:00 PM.**

Posted: December 7, 2023