



WILLIAMS UNIFIED SCHOOL DISTRICT

**Board of Trustees
Regular Meeting**

6:00 p.m., Thursday, November 16, 2023

Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 CALL TO ORDER

TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____	Motion _____	Second _____	Ayes _____	Noes _____
Roll Call:			Abstain _____	Absent _____
Ash <input type="checkbox"/> aye <input type="checkbox"/> no /	Bautista <input type="checkbox"/> aye <input type="checkbox"/> no /	Covarrubias <input type="checkbox"/> aye <input type="checkbox"/> no /	EB Davis <input type="checkbox"/> aye <input type="checkbox"/> no /	Perez <input type="checkbox"/> aye <input type="checkbox"/> no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 SPECIAL RECOGNITION

- 6.1 Williams Upper Elementary School Students: 4- Quetzal Lopez Diaz, 5 - Yasmin Huerta, 6 - Elliana Padilla
- 6.2 Williams Upper Elementary School Staff Members: Certificated – Wendy Sjolund, Lidia Leal, Lizbeth Hernandez Murillo, and Erin Martinez

7.0 COMMUNICATION / REPORTS

- 7.1 (p. 9) Spencer Blanda, James Marta & Co.– Annual Audit Reports for the year ending 2022-2023
- 7.2 Board of Trustees Reports
- 7.3 Kimberly Rios, Associated Student Body President and Board Representative
- 7.4 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board
- 7.5 (p. 33) Colusa County Superintendent of Schools, Michael West – Williams Settlement Visit and CCOE Update

8.0 PRESENTATION

- 8.1 (p. 36) Satchel Pulse Data

9.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
 - 9.1.1 (p. 52) October 19, 2023 (Regular)
- 9.2 (p. 59) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 9.3.1 (p. 63) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, September 2023.
 - 9.3.2 (p. 65) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking

Account, September 2023.

9.4 **SERVICE AGREEMENTS/CONTRACTS**

9.4.1 (p. 68) MacLeod Watts Engagement Letter for Other Postemployment Benefits (OPEB) Actuarial Valuation Services for school year 2023-24.

9.4.2 (p. 70) Environmental Testing Proposal for JM Environmental, Inc. for prerenovation asbestos and lead survey.

9.5 **ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
9.5.1 (p. 71)	PO24-00589	Curriculum Associates (Ellevation)	\$ 83,880.00
9.5.2 (p. 72)	PO24-00652	TCSIG (Property/Casualty Premiums)	\$ 268,547.00
9.5.3 (p. 73)	PO24-00655	C&R Concrete Construction	\$ 37,450.00

9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Jr. High Boys Soccer Coach	Open	
Extra Duty	Varsity Girls Soccer Coach	Filled	Phillip Santillan
Extra Duty	Jr. High Girls Soccer Coach	Filled	Lizbeth Jaime
Extra Duty	JV Girls Basketball Coach	Filled	Darren Robinson

9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Paraeducator	Open	
Classified	Bilingual Paraeducator	Filled	Yesenia Ramirez
Classified	Student Supervisor	Leave of Absence Request 10/16/23 to 12/15/23	Marifer Merida Carbajal
Variable Service Agreement	School Nurse Consultant	Filled	Barbara Hankins

9.8 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

9.8.1 (p. 74) Disposal of Kitchen Equipment

9.8.2 (p. 75) Disposal of Technology Department E-Waste

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 77) Consideration and possible action concerning the acceptance of the Annual Audit Report for the year ending June 30, 2023, as prepared by James Marta and Company, LLP.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.2 (p. 175) Consideration and possible action concerning the approval of revised Educator Effectiveness Funds (EEF) Block Grant.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.3 (p. 180) Consideration and possible action concerning the approval of the revised 2023-2024 Board Meeting Calendar.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.4 (p. 181) Consideration and possible action concerning the approval the Initial Sunshine of the Williams Teachers Association to the Williams Unified School District Reopeners for the 2024-2025 School Year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.5 (p. 182) Consideration and possible action concerning the approval the Williams Unified School District Initial Proposal Pursuant to Government Code Section 3547 for 2024-2025 Successor Agreement to the Williams Teachers Association.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.6 (p. 183) Consideration and possible action concerning the approval the Williams Unified School District Grant Agreement for 59/61622-00-002 for the Williams High School Career Technical Education Facilities Program.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.7 (p. 216) Consideration and possible action concerning the approval the Williams Unified School District Art, Music & Instructional Materials Block Grant.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

10.8 (p. 217) Consideration and possible action concerning the approval the out of state travel to Phoenix, Arizona for the Elevate Conference.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

11.0 FUTURE MEETING DATES

- 11.1 December 14, 2023 (Regular)
- 11.2 January 18, 2024 (Regular)
- 11.3 February 15, 2024 (Special – Board Self Evaluation at 5:00pm)
- 11.4 February 15, 2024 (Regular)

12.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 12.1 Board Reorganization
- 12.2 First Interim Certification

13.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 13.1 Student Discipline - Expulsion Case No. 2324-02 (EC 48918)

14.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

14.1 Student Discipline - Expulsion Case No. 2324-02 (EC 48918)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

15.0 **ADJOURNMENT** TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash aye no / Bautista aye no / Covarrubias aye no / EB Davis aye no / Perez aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, December 14, 2023 AT 6:00 PM.

Posted: November 8, 2023