

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING
6:30 p.m., Thursday, November 15, 2018, Regular Meeting
College & Career Center
260 Eleventh Street, Williams, CA

AGENDA

1.0 **CALL TO ORDER** TIME: _____ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **PRESENTATIONS**

- 6.1 Williams Secondary School ASB Representative, Lizeth Madrigal
- 6.2 Colusa County Superintendent of Schools, Michael West – Williams Settlement Visit and CCOE Update
- 6.3 School Site Data Presentation – Ms. Leticia Castañeda, Elementary School Principal

7.0 **ADMINISTRATOR’S REPORTS**

- 7.1 (p. 11) Elementary School Principal, Leticia Castañeda
- 7.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 7.3 (p. 30) Upper Elementary Principal, Hector Gonzalez
- 7.4 (p. 37) Secondary School Principal, Dr. Nicholas R. Richter
- 7.5 (p. 40) Maintenance, Operations and Transportation Director, Tim Wright
- 7.6 (p. 41) Technology Director, Vangelis Bolias
- 7.7 (p. 43) Food and Nutrition Director, Kristi Ward
- 7.8 (p. 44) Director of Fiscal Services and Accountability, Mechele Coombs
- 7.9 District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

8.0 **EMPLOYEE GROUPS BOARD REPORTS**

- 8.1 Certificated Employees – Williams Teachers Association
- 8.2 Classified Employees – California School Employees Association Chapter #556

9.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 9.1 **BOARD MINUTES** – Request to approve Board minutes
 - 9.1.1 (p. 45) October 18, 2018 (Regular Meeting)
- 9.2 (p. 52) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll (V. Wright)
- 9.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 9.3.1 (p. 70) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, September 2018.

- 9.3.2 (p. 72) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, September 2018.
- 9.4 **SERVICE AGREEMENTS/CONTRACTS**
 - 9.4.1 (p. 75) Services Agreement with the International Center for Leadership in Education for 3 additional days for on-site professional learning and coaching sessions.
 - 9.4.2 (p. 77) Price Quote from Pearson for California Inspire Literary English Language Learner (iLit ELL) for 75 additional licenses.
 - 9.4.3 (p. 88) Agreement with Colusa Health Clinic for Student Drug Testing Services SY 2018-2019.
- 9.5 **ROUTINE PURCHASE ORDERS**
None
- 9.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position	Status	Name
Substitute Pool	Custodian/Assistant Cook/Student Supervisor	Open	
Extra Duty	Jr. High Girls Soccer Coach	Open	
Extra Duty	Jr. High Boys Basketball Coach	Open	
Extra Duty	Varsity Boys Basketball Coach	Filled	Jeffrey Lemus
Extra Duty	JV Boys Basketball Coach	Filled	Tanner Bloom

- 9.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports (R. Cranford)

Classification	Position	Status	Name
Certificated	Multiple Subjects Teacher	Open	
Certificated	Multiple Subjects Teacher	Filled	Emma Velazquez
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Assistant Cook	Filled	Laura Rodriguez
Classified	Student Supervisor	Filled	Silvia Ortiz Noemí Canchola Lisette Chávez Maria Medina Lucia Ordonez de Pineda Maricela Ramos de Villa Maria Venegas Clara Zamora Martha Ruiz

- 9.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**
 - 9.8.1 None
- 9.9 **APPROVE STUDENT HANDBOOKS**
 - 9.9.1 None
- 9.10 **APPROVE INTER-DISTRICT TRANSFER REQUESTS**
 - 9.10.1 (p. 84) Updated 2018-19 Inter-District Transfer List
- 9.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**
 - 9.11.1 (p. 89) CSBA Guide Sheet October 2018
- 9.12 **APPROVE FIELD TRIP REQUESTS**
 - 9.12.1 None
- 9.13 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**
 - 9.13.1 (p. 92) Disposal of Obsolete Computer Equipment

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

10.1 (p. 97) Consideration and possible action concerning the approval of the Initial Sunshine proposals between Williams Teacher’s Association and Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.2 (p. 99) Consideration and possible action concerning the approval of the Initial Sunshine proposals between California School Employee Association Chapter #556 and Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.3 (p. 101) Consideration and possible action concerning the approval of the Memorandum of Understanding Between Colusa County Office of Education and Williams Unified School District for Use of Portable and Modular Buildings for country run Head Start and Preschool.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.4 (p. 102) Consideration and possible action concerning the approval of the revised Williams Unified School District’s Board Governance Handbook.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.5 (p. 113) Consideration and possible action concerning the approval of **Resolution #11-111518: State Building Funds Application.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.6 (p. 115) Consideration and possible action concerning the approval of **Resolution #12-111518: Bridge Financing for State Building Funds Application.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.7 (p. 117) Consideration and possible action concerning the approval of the Participants in Learning, Leading and Serving Agreement – Out of State with Grand Canyon University.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.8 (p. 121) Consideration and possible action concerning the approval of the Memorandum of Understanding regarding the College & Career Access Pathways (CCAP) Agreement Between the Yuba Community College District and the Williams Unified School District.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.9 (p. 133) Consideration and possible action concerning the approval of the Williams Unified School District Dual Enrollment Course Agreement Form.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.10 (p. 135) Consideration and possible action concerning the approval of the Single Plan for Student Achievement for Williams Upper Elementary School.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.11 (p. 180) Consideration and possible action concerning the approval of the Single Plan for Student Achievement for Williams Jr/Sr High School.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

10.12 (p. 210) Consideration and possible action concerning the approval of the subscription renewal for the Lexia Unlimited Site License for Williams Elementary School, November 1, 2018 – October 31, 2019.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

11.0 BOARD MEMBER COMMENTS

12.0 DISCUSSION ITEMS

- 12.1 WES New Multipurpose Room Construction Update
- 12.2 Data and Reports (Enrollment, Discipline)

13.0 INFORMATIONAL ITEMS AND REPORTS

- 13.1 (p. 213) District Enrollment Report
- 13.2 (p. 214) District Discipline Distribution Reports

14.0 CORRESPONDENCE

- 14.1 (p. 216) Memorandum from the California School Boards Association (CSBA) regarding Call for Nominations to CSBA’s Delegate Assembly.

15.0 FUTURE MEETING DATES

- 15.1 December 13, 2018 (Regular)
- 15.2 January 17, 2019 (Regular)
- 15.3 February 21, 2019 (Regular)
- 15.4 February 26, 2019 (Special) – Board Self-Evaluation

16.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 16.1 Board Reorganization
- 16.2 First Interim Certification
- 16.3 Annual Audit Report Acceptance

**17.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:**

- 17.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 17.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation
 - 17.2.1 Certificated Employees – WTA
 - 17.2.2 Classified Employees – CSEA Chapter #556
- 17.3 Public Employee Performance Evaluation (Verbal)
Title: Superintendent

18.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 18.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

- 18.2 Conference with Labor Negotiators (Gov. Code 54957.6)
Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and
Legal Representation
 - 18.2.1 Certificated Employees – WTA
 - 18.2.2 Classified Employees – CSEA Chapter #556

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

- 18.3 Public Employee Performance Evaluation (Verbal)
Title: Superintendent

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

19.0 ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Lewis aye no / Mora aye no / Orozco-Lopez aye no / GW Simmons aye no / Vaca aye no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE THURSDAY, December 13, 2018 AT 6:30 PM.

Posted: November 8, 2018